



## STEP 1



Click on the **SmartHub Login button** on our website.

## STEP 2



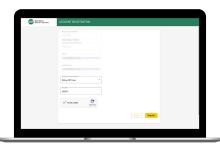
From the login screen, click on **Don't have an account? Register Now** link.

## STEP 3



Fill out the registration form completely. Click the **Continue** button.

#### STEP 4



Enter the requested verification information and click the **Register** button. Answers must match account info exactly.

#### STEP 5



When successful, you'll get a congratulations notification. Instructions on how to continue have been emailed to you.

#### STEP 6



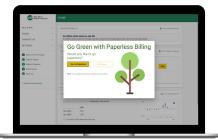
Check your inbox for a verification email.
Click the **Verify Account** button to continue.

# STEP 7



You will then be taken to a screen asking you to set your **new password**. Enter your password twice and click the **Save** button.

# STEP 8



Next you'll be asked if you want to try Paperless Billing. To opt-in click on the Yes, **Go Paperless** button.

# STEP 9



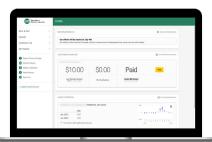
You'll be asked to set a security phrase. Type in your security phrase and click the **Save button**.

## STEP 10



You will see a reminder that payment notifications are now available. Click the **Yes button** to finish.

# STEP 11



**Congratulations!** You have successfully registered your account. Browse around and see the ways to save time and money!