

How To Activate Paperless Billing (web portal)

STEP 3

STEP 1



Click on the **SmartHub Login button** on our website.

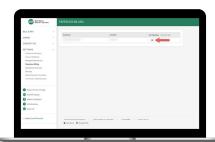


Sign in to your account using the email address and password you set up during registration.

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On the SmartHub home screen, click on the **Settings** menu on the left and then click on the **Paperless Billing** sub-menu.

STEP 4



Use the **Go Paperless** slider on the account to activate.

STEP 5

STEP 2



A pop-up window will ask if you want to set the account to paperless. Click the **Yes** button to confirm.

STEP 6



Congratulations!

You have successfully activated paperless billing on your account!

