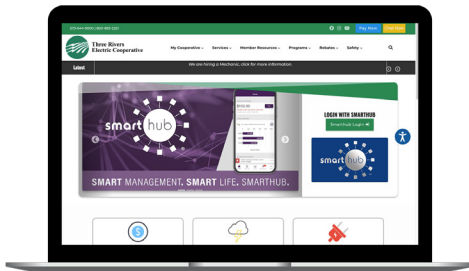
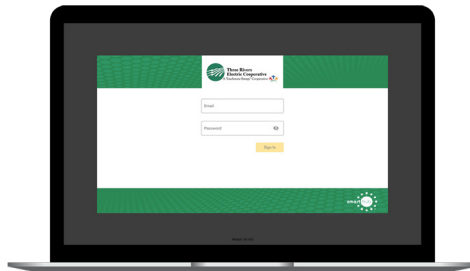


STEP 1



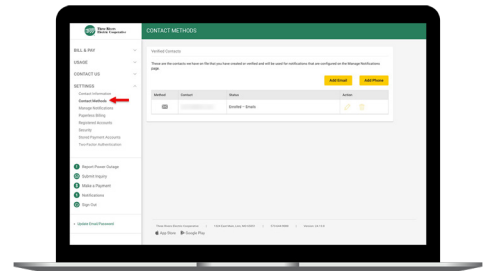
Click on the **SmartHub Login** button on our website.

STEP 2



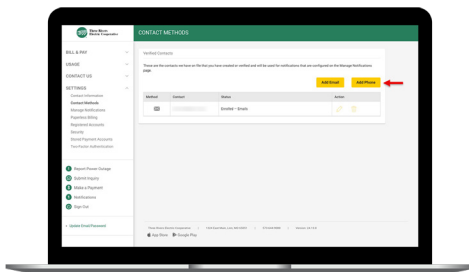
Login to SmartHub with the email and password you used during registration.

STEP 3



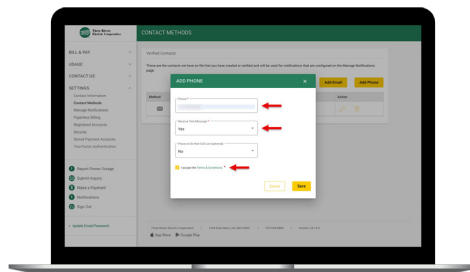
On the SmartHub home screen click on the **Settings** menu on the left and then click on the **Contact Methods** sub-menu.

STEP 4



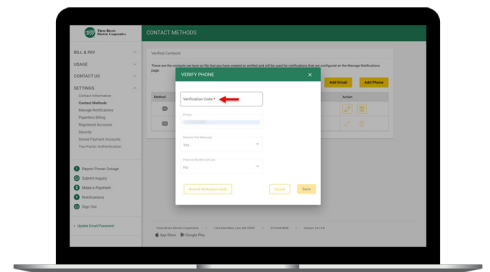
For this example, click on the **Add Phone** button.

STEP 5



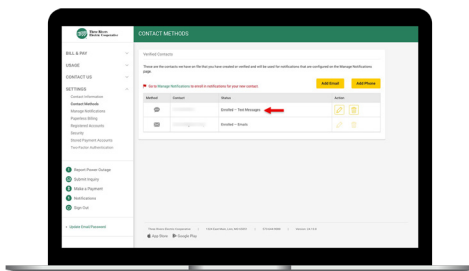
Type your **phone number** in and **set the rules** for that particular phone number. Then click the **Save** button.

STEP 6



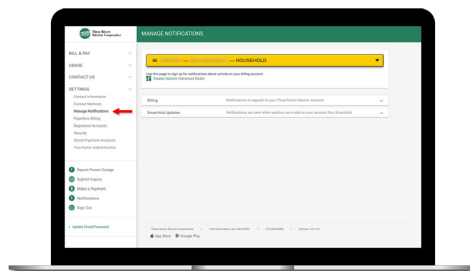
Enter the **Verification Code** that was texted to your phone and click the **Save** button.

STEP 7



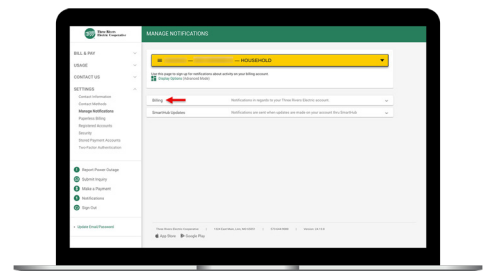
The new phone number is now listed in the **Verified Contacts** section. You can always come back to edit or delete this contact.

STEP 8



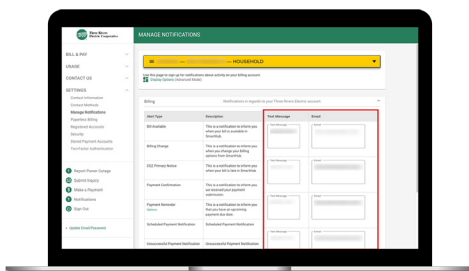
On the SmartHub home screen click on the **Settings** menu on the left and then click on the **Manage Notifications** sub-menu.

STEP 9



For this example, click on the **Billing** category.

STEP 10



For each category, press and hold the **Ctrl** key, then click the phone number in the Text Message column. When the phone number is highlighted, it is selected. Scroll to the bottom of the page and click **Save**.